

**RESOLUTION
2008-7**

RESOLUTION by the Board of Supervisors of Conewago Township, Dauphin County, Pennsylvania revising the schedule of fees, charges and expenses for Planning and Zoning related administration, Building and Zoning Permitting; Highway Occupancy and Road Opening; and all other fees and charges.

NOW, THEREFORE, BE IT RESOLVED that the Supervisors of Conewago Township of Dauphin County, Pennsylvania, hereby amend and adopt the schedule of fees, charges and expenses as outlined on the attached schedules and to be effective on Aug 13, 2008

BE IT FURTHER RESOLVED that any bonds or other security or agreements required to be posted pursuant to the Conewago Township S&LD Ordinance, Zoning Ordinance or similar agreements shall be submitted to the Director of Administration for his review first before he could then elect to have the Township Solicitor approval prior to the implementation of any activity or improvement for which the bond or security is required to be posted.

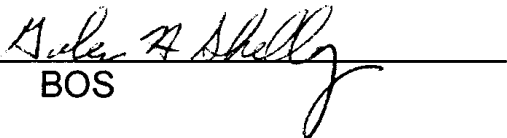
ADOPTED by the Conewago Township Board of Supervisors this 13th day of the month of August 13, 2008

ATTEST:

Conewago Township
BOARD OF SUPERVISORS
DAUPHIN COUNTY,
PENNSYLVANIA

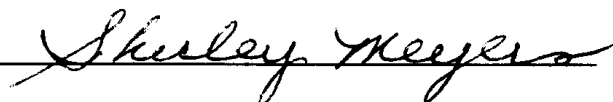
By: 
Chairman

By: 
Vice-Chairman

By: 
BOS

(SEAL)

Shirley Meyers
Township Secretary,



Planning & Zoning Hearing Related Fees

Sketch Plan Review	A draft of plan work asking for unofficial review and recommendation from township	Fee based on complexity and Township staff required to review. Fee cost estimated before review
Conditional Use	A use that, owing to some special characteristics attendant to its operation or installation is permitted in a district subject to approval by the Board of Supervisors and subject to special requirements.	\$500
Special Exception Hearing (Zoning Variance)	A use that, owing to some special characteristics attendant to its operation or installation is permitted in a district subject to approval by the Zoning Hearing Board and subject to special requirements.	\$620
Rezoning Request – Map Revision	A request to amend the official zoning map of the township, which sets forth the boundaries of the zoning districts of the township within which certain zoning and development regulations apply.	\$840
Rezoning Request – Zoning Ordinance Text Revision – Curative Amendments	A request to amend the official zoning ordinance text of township, which sets forth ordinance provisions for the zoning districts of the township within which certain zoning and development regulations apply	\$730
Zoning Hearing Board Appeals	Hearing appeals on zoning officer's determinations and granting of relief from the literal enforcement of the ordinance in certain hardship situations	\$620
Zoning or Conditional Use Hearing Board Transcript Charges	ZHB hearing transcripts are available for purchase on a cost reimbursement basis.	Cost Reimbursement Basis

Zoning Permits and Related Fees

Zoning Permits	Fees, charges and expenses for the administration of zoning permits. Include Zoning officer approval	Minimum \$25.00 \$5/\$1,000 of Total construction costs
Certificate of Use	Is Given by Twp for Acceptable completion of project	\$25.00
Waiver of LD Plan	Fees, charges and expenses for the administration of zoning permits. Plus other Twp expenses	\$25.00

S&LD Plan Application Review Fees

Subdivision – Minor Plan (Preliminary or Final)	The division or re-division of a single lot, tract or parcel of land into six or fewer lots, tracts or parcels	Base fee - \$150.00 + per lot - \$50.00 Engineer fees cost basis + per lot (over 2) \$25.00
Subdivision – Major Plan Subdivision (Preliminary or Final)	Subdivision involving more than six (6) lots, parcels of land, or other divisions of land, whether or not they involve new streets.	Base fee - \$250.00 + per lot - \$50.00 Engineer fees cost basis + per lot (over 2) 25.00
Land Development Residential	The improvement of one lot or two or more contiguous lots, tracts or parcels.	1 acre - \$300.00 + per acre - \$50.00 Engineer fees cost basis + per acre (over 2) \$100.00
Land Development Non-residential	The improvement of one lot or two or more contiguous lots, tracts or parcels.	1 acre - \$400.00 + per acre - \$50.00 Engineer fees cost basis + per acre (over 2) \$100.00
Legal Fees for Review of S&LD applications, legal matters, etc.	All legal fees for S&LD applications pursuant to the provisions of MPC, Act 247 Section 503(1).	Hourly rate of Solicitor, approved by the Supervisors at re-organizational meeting

Engineering Review Fees for S&LD applications, inspections , etc.

All engineering fees for S&LD applications pursuant to the provisions of MPC, Act 247 Section 503(1) and (Res 2006-61)

Hourly rate of Engineer, approved by the Supervisors at re-organizational meeting

If the cost of reviewing the subdivision and/or land development exceeds the amount of the fee which the developer paid to Conewago Township, the developer shall, prior to Township approval of the plan, pay the Township the amount in excess of the fee which was expended in reviewing the subdivision and/or land development submission.

No subdivision and/or land development plan shall be reviewed unless all prior unpaid fees have been paid, and no such plan shall be approved unless all fees have been paid in full.

Building Code Permits and Related Fees

Purpose: Permit and related fees are collected to cover the costs of permit applications, plan review, park and recreation improvements, the issuance of the permits, required on site inspections, Certificate of Occupancy, and codes inspection and enforcement activities.

Estimated Value of Construction: “Estimated Value” means the reasonable costs, as determined by the Code Enforcement Officer, of all services, labor, materials, and use of equipment entering into and necessary to the prosecution and completion of the work. The following average square foot construction costs shall be used to compute the “estimated value” of construction by multiplying per square foot construction cost as indicated in the International Code Councils “Building Evaluation Data” published in the *Building Safety Journal*, as amended, by the total square footage of area for the proposed use.

<u>TYPE</u>	<u>DESCRIPTION</u>	<u>FEE</u>
Construction Permit Fee	This is Conewago Township fee for administration of building permit	Base fee - \$50.00
Act 45 and Act 13 – BP Educational Institute Fee	This is what the state receives for UCC	State fee - \$4.00
Building Permit Multiplier	Cost of total construction cost of project	\$5/\$1,000 value of construction
Certificate of Use	When project is finish this is given by Twp as an acceptable completed project	Fee- \$25.00
Recreation	FILO Fees per formula in S&LD Ordinance Section	
Demolition	Accessory Structure	\$25.00
	Residential	\$80.00
	Non residential	\$150.00

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Swimming Pools and Fence	Residential	Less than 4' \$25.00 Over 4' in depth \$50.00 \$5/\$1,000 value
	Commercial	Over 4' in depth \$50.00 \$5/\$1,000 value
Certificate of Occupancy	Residential (living in) this is given by building inspector when all conditions have been met. Changed by Building Code Inspector	\$40.00
Building Code Board of Appeals - Hearing Board	Hearing for appeals of the Building Code Official's determination on aspects of the Township Building Code in certain actual or perceived hardship situations.	\$625.00
<u>Other Township Code</u>	<u>Related and Administration Fees</u>	
Letter of Credit Account Management fees	Establishing an Account	\$100.00
	Establishing an Account	\$100.00
Weed Control	Conewago Township to cause the removal, mowing or destruction of weeds constituting a nuisance after the expiration of ten (10) days from date of notice of nuisance to property owner in writing. Board approval needed to initiate	Prevailing cost from Local landscaping Contractor plus Admin. Fee of \$75.00
Vacating or Opening a Township Road	The fee shall be utilized for the payment of advertising cost and property owner notices.	\$250.00
Septic Pumper/Hauler License Fee	This fee is charged to administer the pumper/hauler requirement program as per Township Code	\$25.00 Annual
Holding Tank Security Amount	All holding tanks are required by, to provide security to the Township in a form approved by the Township to be held in escrow during the term of the holding tank.	\$1500.00
Holding Tank Permit/ Fee	Upon installation of a holding tank, the Township shall collect a non-returnable fee to cover the expenses of the SEO for inspection of the installation of the tank and Township fee for recording.	SEO fee plus \$30.00 Administrative fee
On-Lot System Discontinuance Fee	Any on-lot system or holding tank that is disconnected shall be done so upon approval by the SEO and upon collection of an inspection fee.	SEO Normal fee rate
Solid Waste Collector Permit Fee	This fee is charged for all solid waste collectors (commercial and residential) Administrative	\$25.00
Transient Retail Business Permit	Engaging in peddling, soliciting or taking orders, by sample or otherwise for any goods, wares or merchandise upon any street, alley, sidewalk or public ground, or house to house within the Township on a temporary basis.	\$25.00 per month or or any part thereafter

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Access to Public

Records of Conewago Township

Act 100 Fees

First 10 copies	free
Paper copies of records	\$0.10 per page per side
Computer diskette	\$2.00 per disk
Fax Copies	\$0.50 per page
“True and Correct” certification	\$10.00
Staff time for request, e.g. researching records, duplication time, etc.	First ½ hour free \$30.00 per hour their after

The above fees will be enforced until the Office Of Public Records set the fees Townships can charge.

Township Publications Fees

Comprehensive Plan Map	Cost Reimbursement Basis
Hardbound Code Book	Cost Reimbursement Basis
Subdivision and Land Development Ordinance	Cost Reimbursement Basis
Zoning Map	Cost Reimbursement Basis
Zoning Ordinance	Cost Reimbursement Basis
Miscellaneous booklets, reports etc.	Cost Reimbursement Basis

The above fees will be enforced until the Office of Public Records set the fees Townships can charge

Mobile Home Park

Permit for trailer park in Conewago Township	\$50.00 Annual fee for permit plus \$5.00 Each Mobile Home in Park On January 1 .
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Bad Check Twp and Tax Collector Fee

Administrative penalty will be added to liability if their personal or any other check is returned from a bank. This is in addition of any penalty the bank could impose on the on the Twp.	\$25.00 fee plus Bank penalties if any
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Inquiries Request

Inquires that requires Twp and or Tax Collector to research Documents for information	\$25.00/per hour. Or any part of first hour. \$25.00 for additional hours
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Copies of Tax Forms

Public request their tax forms because they need an additional copy or back copy	\$10.00 mailed or faxed
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Highway Occupancy and Road Opening Related Permits

Purpose: These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing (Section A) and processing the permit (Section B), including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

<u>Issuance Fees</u>		<u>Unit Fee</u>
Application fee	Utility	\$50.00
	Driveways- Residential permit for access driveway to house	\$50.00
	Non-residential permit on to Township Roads	
	Low volume	\$25.00
	Medium volume	\$75.00
	High volume	\$100.00
	Volume level of driveway based on PennDOT specifications	
Emergency Permit Card	This is used as a utility emergency permit until normal application time can be used to acquire normal permitting	\$5.00
<u>General Permit Inspection Fees</u>		<u>Unit Fee</u>
Driveways	Township Roads	
	Low volume	\$20.00
	Medium volume	\$35.00
	High volume	\$50.00
Surface Opening	Opening in pavement	\$40.00
	Opening in shoulder next to road (within 1 foot of pavement)	\$20.00
	Opening outside pavement & shoulder but in township Right-of-Way	\$10.00
Road Cutting Permit fees	Fee is calculated on square feet of facilities within right-of-way, whether paved cartway is opened or not. Additional fees and security may be required as per Township Code	
	First 100 sq. ft. or fraction thereof (non refundable)	\$200.00
	Each additional 100 sq foot or fraction thereof (non-refundable)	\$200.00
Above Ground Facilities	Inspection fee	
	Up to 10 physically connected facilities	\$20.00
	Additional each	\$ 2.00
Other	Bank removal, sidewalk & curb	\$20.00

Public Works Services and Fees

Sign Installation Charges – Street Signs	Street Name signs - Public/Private – payment prior to work	\$205.00
Sign Installation Charges – Other Traffic Control Signs	(e.g. Stop signs, yield, one-way, do not enter, etc.)	\$115.00

Municipal Building

All Purpose Room (Township organization non-profit N/A)	No Charge
Approved business use for profit fee	\$25.00 fee

Sewage Testing, Permitting and Inspection

Purpose: These fees are applied to the administrative costs incurred in the testing, permitting and inspection of on-lot sewage systems in the Township. Some of these services are charged whether or not a permit is issued and processed.

SERVICE PERFORMED

UNIT PRICE

1. Hourly rate as per Sewage Enforcement fees
Hourly rate approved by the Supervisors at the time of the annual appointment of the Sewage Enforcement Inspector.

NLM 081308